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23 January 1961

Dear Wendell:

In the past Dick has asked for authorizations to purchase M&S and equipment using the exact costs of the item or items in his request. There seems to be some misunderstanding as to the inclusion or exclusion of G&A on these amounts. In the future, we will request only the exact amount of the item. Burden costs will be over and above any requested amount. If you are in agreement with this understanding, it will allow us to work closer to our budgeted cost elements.

I would appreciate hearing from you on this.

Very truly yours,

**STATINTL** 

СC

CONTAINS SENSITIVE COMPARYMENTED INFORMATION